departure. The anticipated absence form will notify teachers of the planned absence and allow the student to receive their assignments in advance for the school days missed. Absences under these circumstances count toward the four period absence limitation. Absences taken that do not follow the above guidelines may be considered unexcused.

Truancy

A student shall be considered truant if they are absent without valid cause (an unexcused absence) for a school day or a portion thereof, as defined by Section 26-2a of the Illinois School Code. Students who are absent without valid cause (unexcused absences) for 5% or more of the previous 180 regular attendance days, per Section 26-2a of the Illinois School Code, will be referred to the Kendall County Truant Officer for appropriate action.

Make-Up Work

When a student receives an excused absence, the student will be allowed one day for each day absent, up to five school days, to make-up the work. Students absent for more than five school days should consult with their teachers and the number of days for make-up should be handled on a case-by-case basis. After the allotted time, students will receive zeroes for any incomplete work.

NCHS ATHLETIC CODE AND ATHLETIC ELIGIBILITY

The Athletic Code is based upon the premise that participation in interscholastic athletics is a voluntary co-curricular activity. When the student chooses to participate he or she must agree to conduct themselves in accordance with the Athletic Code, the guidelines set forth by their coach, as well as, the behavioral expectations applicable to all NCHS students.

Coverage

Student-Athletes that represent Newark High School are expected to conform to the following code of conduct from the time they first participate in interscholastic athletics until their graduation. The policies and guidelines outlined in the Athletic Code are "in force" twelve (12) months a year. The Athletic code applies to all athletes (including cheerleaders), managers, statisticians, and team support personnel.

Expectations

All NCHS Athletes are expected to:

1. Comply with all Illinois High School Association rules and regulations.
2. Comply with the provisions of the NCHS Athletic Code as established by the Board of Education and the administration.
3. Abide by the approved rules and regulations established by each coach of the sport or activity in which the student participates.
Application

The NCHS Athletic Code will include, but not be limited to, the following violations:

1. Use or possession of drug paraphernalia, tobacco, alcohol, marijuana, cocaine, steroids, inhalants, or other controlled substances. This includes “look alike substances.”

2. Attendance at events where these substances are being used illegally.

3. Theft or the possession of stolen property including athletic equipment.

4. Arrest or indictment for any illegal act will result in an immediate suspension from interscholastic participation until such time as the student-athlete is exonerated by the Athletic Review Board.

5. Conviction of an illegal act will result in a suspension from further competition until such time as the Athletic Review Board determines the appropriate consequence for the act of misconduct.

6. Any disrespect/insubordination (verbal and/or non-verbal) directed toward a coach and/or team member.

7. Other violations of school rules and regulations including but not limited to any out-of-school suspension or acts of grossly disobedient and/or insubordinate behavior considered to be "unbecoming of an athlete", and/or detrimental to the interscholastic athletic program or Newark Community High School.

Athletic Board of Review

The Athletic Board of Review shall consist of an administrator, the athletic director, the current coach of the student-athlete involved or if not currently participating in a sport, the athlete’s most recent coach, a coach not currently coaching the athlete, and one non-coaching NCHS faculty member. This body shall review and investigate each case, deliberate, and render a timely decision based upon the best interests of the student-athlete, interscholastic athletic program, and the school.

The procedures to be followed in the event of a violation of the NCHS Athletic Code shall be:

1. All alleged violations shall be reported to the administration in a timely fashion.

2. The athletic director shall arrange a conference with the student-athlete, parents, and coach of the sport involved prior to the meeting of the athletic review board.

3. The athletic director shall determine if there is sufficient evidence and/or reasonable cause to support the alleged violation. If in the opinion of the athletic director reasonable cause exists, she shall notify the principal as to the nature of the violation and the penalties involved.

4. The superintendent or her designee shall call for a meeting of the Athletic Review Board to determine the most appropriate consequences for the violation as outlined in the Athletic Code.
**Disciplinary Consequences**

Possession or the use of alcohol, tobacco, or illegal drugs will result in an athletic suspension. The length of the suspension may range from a third of a season or seasons to one calendar year for a first offense. *In addition, the student must complete a school approved teen awareness/prevention and decision making program, at the student’s expense before they may participate in any interscholastic sport at NCHS.*

**Level I – First Offense**

Violations: theft, vandalism, verbal and/or physical assault, any out of school suspension or other acts determined to be seriously detrimental to the integrity of the student-athlete, the interscholastic athletic program, or Newark High School.

Consequence: Suspension for one-third of the sport season.

- A Student-Athlete will be eligible to reduce their penalty by half the number of suspended contests by agreeing to complete a remediation program determined by the Athletic Review Board. Options would include a minimum three hour counseling program and/or community service not to exceed 15 hours. The maximum plan could not exceed the combination of both options.

**Level II - Extreme Misconduct, second offense of a Level I offense.**

Violations: Extreme instances of misconduct and/or misbehavior.

Consequences: No athletic participation for one calendar year.

- A Student-Athlete will be eligible to reduce their penalty to 90 calendar days from first contest or point of violation, which ever comes later, by agreeing to complete a remediation program determined by the Athletic Review Board. Options would include a minimum three hour counseling program and/or community service not to exceed 30 hours. The maximum plan could not exceed the combination of both options.

**Level III - Third offense or second Level II offense.**

Violations: As outlined in Level I and II

Consequence: Exclusion from participation in interscholastic athletics for a period of two years up to no further interscholastic athletic participation as an NCHS student.

- If a student athlete is suspended for any part of a season, the athletic director, coach of the sport, and the athlete’s parent(s) will discuss the requirements for attending practices and games for the length of the suspension. At the discretion of the athletic director and coach, the suspended student-athlete may be required to attend all practices and games for the entire suspension. Failure to abide by the agreement determined by the athletic director, coach, and parent will be considered a violation of the suspension. When a suspension violation occurs, the student athlete must repeat the entire suspension. If the suspension violation occurs at the end of the season and there is not sufficient time left to re-serve the suspension, the suspension will be carried into the next sport season in which the student participates. If the athlete does not finish the season the suspension will need to be
repeated. When a student-athlete is suspended for an entire season/year, the student-athlete will not be allowed to attend any practices or games as a member of the team.

- A second offense of the above will result in no further interscholastic participation as a NCHS student.

**Application of Penalties**

In the event that an athlete is suspended for one-third of a season, and there are less than one-third of the contests remaining in the sport season, the penalty shall carry over (so as to equal one-third of the contests) to the next sport in which the student-athlete participates and completes. Violations that occur in the summer or off season shall be enforced in the next sport in which the student-athlete participates and completes.

**Unexcused Absence from a Practice or Game**

An unexcused absence shall be any absence deemed unexcused by the coach. The consequence for an unexcused absence shall be suspension from one contest. A second unexcused absence shall result in a suspension of not less than three contests and may result in the suspension of the athlete for the remainder of the season. The coach shall determine the length of the suspension. A third incident of unexcused absence shall result in the suspension of the athlete for the remainder of the season.

**Team Travel Expectations**

All athletes, including cheerleaders, are expected to travel with their respective teams to and from all contests. Not traveling with the team, without the permission of the coach and/or administration, or failing to follow the below guidelines for parental transportation, shall be cause for suspension.

1. The coach determines the athletic contests in which student-athletes are expected to ride the bus to and from the contest.
2. A parent or guardian must present himself/herself to a member of the coaching staff after the team has been excused informing the coach that his/her child is leaving with him/her. The coach will make the decision where the formal conversation will take place. Student-athletes are then required to ride home with his/her guardian, unless a pre-arrangement has been made with administration (see #3).
3. A parent or guardian may gain permission from administration, at least two days before each athletic event, to allow their child to ride home with another adult (over 21 years of age required).

Exceptions may be made for injury or emergency.

**Athletic Eligibility**

1. Academic eligibility is determined on a point system based upon the student's semester-to-date average. In this system, an "F" is worth two points and a "D" is worth one point per course. Students carrying an "F" in SAE and Physical Education will receive one point. When an athlete or any other participant in an extracurricular sponsored activity/event reaches three points on the weekly eligibility form, that student is ruled ineligible for participation in the next week's contests. This student may be required to attend after school tutoring during the week of ineligibility. If an athlete is ineligible for four consecutive weeks, the student-athlete may be removed from the team. The period of ineligibility will be from Monday through Saturday of the week following the Friday eligibility report. Student-athletes that accumulate three points as a
result of their semester work will be required to attend mandatory after school tutoring for the next four weeks. If at any time during the four weeks the student-athlete does not attend, they will be removed from the team for the rest of the quarter. A student athlete may elect to complete a summer school program to reestablish eligibility for the fall semester. The summer school program must meet the criteria set forth in the Student Parent Handbook under Off Campus Courses – Summer School. Students must declare whether their summer school course(s) is for eligibility.

2. A mandatory meeting prior to the onset of each sport must be attended by both the student and parent(s). The time of the meeting will precede the start of the first practice and notice will be given in advance of the date and time. The proof of a current physical*, a signed athletic code of conduct, concussion information sign off form, performance enhancing substance policy form and the sports fee must be submitted at this meeting. If a student-athlete does not submit the required paperwork on time their season will be delayed by the following:

<table>
<thead>
<tr>
<th>Days Late</th>
<th>Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 day</td>
<td>1 game</td>
</tr>
<tr>
<td>2-5 days</td>
<td>2 games</td>
</tr>
</tbody>
</table>

Students new to the district must see the athletic director for information and rules.

*The required freshmen physical examination fulfills this requirement for freshmen student-athletes.

3. An athlete must participate in a minimum of 5 practices in order to be considered eligible for interscholastic competition.

Student-Athlete Absences

If a student-athlete is absent from school due to illness or without the permission of the administration the student-athlete will not be allowed to attend or participate in any school activity (practice or contest) held either after school or in the evening on the day which the absence occurred. A student must be in attendance for SRT, by 10:53 a.m., and the two academic periods in the afternoon in order to participate in a co-curricular activity that day. Should unusual circumstances arise the superintendent will make the final determination.

- To participate in a Saturday contest, a student-athlete must be in attendance on Friday for SRT by 10:53 a.m. and two academic periods in the afternoon.

- If a student athlete shows a recurring pattern of absences on days following games, the coach will determine the athlete’s level of participation in the next practice/game.

Injuries

All injuries should be reported immediately to the coach. Any time the student-athlete seeks a physician for treatment of an injury he or she may not resume the activity until the physician has issued a written release.

AUTOMOBILE REGISTRATION AND OPERATION

Juniors and Seniors who wish to drive to school must register their vehicle in the school office and must obtain a parking permit. In order to obtain a parking permit, the student must provide a valid