

NCHS Medication Policy

Taking medications during school hours is discouraged. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours, the parent/guardian must request that the school dispense the medication to the child by completing the *[Authorization and Permission for Administration of Medication Form](#) and providing the permitted medication. The information on the form must be the same as that on the medication container label. NCHS will not accept medication sent to the school in any container other than the container provided by the pharmacy. *This policy applies to prescription and over-the-counter medication, including cough drops.*

No school or district employee is allowed to administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed [Authorization and Permission for Administration of Medication Form](#) is submitted by the student's parent/guardian. No student is allowed to possess or consume any prescription or non-prescription medication, including medical marijuana, on school grounds or at a school-related function other than as provided for in this procedure. Students who retain controlled substances on their person on school grounds are subject to the disciplinary policies of Newark Community High School. If a change in type of drug or dosage is warranted, a new form is to be completed by the parent/guardian and presented to the high school office.

Students with asthma who need an inhaler at school must have an [Asthma Action Plan](#) and a *[Physician Request for Self-Administration of Medication form](#). A student may possess and self-administer inhalers prescribed for him/her by their licensed health care provider if these forms have been signed by their health care provider. All other inhalers will be kept in the Health Office.

Please be sure to notify the school nurse if your student needs an epinephrine auto-injector (such as EpiPen or Auvi-Q) at school. The [Food Allergy & Anaphylaxis Emergency Care Plan](#) must be completed and turned in to the school along with your student's epinephrine auto-injector. A student may possess and self-administer epinephrine from an auto injector if a [Physician Request for Self-Administration of Medication Form](#) has been completed. If Benadryl is needed for allergies, parents must provide it according to the NCHS medication guidelines as outlined above.

Students with diabetes who need insulin injection at school or who have an insulin pump must have a [Diabetes Medical Management Plan](#) completed and turned in to the school along with a [Physician Request for Self-Administration of Medication form](#).

All of the above forms, indicated by underline, are available on the Newark Community High School website under the Student Resources tab. Follow this link and click on School Nurse. Downloadable forms are on the right of this page.

*[Authorization and Permission for Administration of Medication](#) and *[Physician Request for Self-Administration of Medication](#) are now on the same form. Only one signature is required for the physician.